



convex

# Trainee Claims Adjuster

London

Convex is a newly formed international specialty insurer and reinsurer founded by Stephen Catlin and Paul Brand. With operations in London and Bermuda, Convex occupies a unique position in the insurance industry combining unrivalled experience, reputation and a legacy free balance sheet.

## Discover your opportunity

Convex are recruiting a trainee claims adjuster for our Claims Team, based in London. Reporting directly to the Chief Claims Officer, you will play a key role in the Claims Team in supporting the claims specialists across all classes of business.

## Key responsibilities will include:

- Supporting the Claims Team in delivering excellent service to our clients
- Building a solid foundation in all classes of claims
- Working closely with the Claims specialists on individual claims and the wider portfolio
- Liaise directly with stakeholders across the business
- General support to the Claims Team

## Skills and experience required

- An interest in pursuing a career in claims
- Qualifications to A Level as a minimum
- Experience in Microsoft Office (Excel, Word, PowerPoint)
- Excited to embrace new technology and to seek new ways of working
- Strong desire for continuous learning
- Excellent communication skills (oral and written)
- Ability to liaise with multiple stakeholders across all levels
- Adaptable and flexible
- Enthusiasm to work in a dynamic environment
- Great attention to detail
- Able to work on own with minimal supervision

## Interested in this role?

Apply at [hello@convexin.com](mailto:hello@convexin.com)

Convex is an Equal Opportunity Employer